

23 November 2018

Our Ref Letchworth 05.12.18
Your Ref.
Contact. Hilary Dineen
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To: Members of the Committee: Councillor Gary Grindal, Councillor Helen Oliver, Councillor Daniel Allen, Councillor Kate Aspinwall, Councillor Julian Cunningham, Councillor Terry Hone, Councillor David Levett, Councillor Ian Mantle, Councillor Paul Marment, Councillor Lynda Needham, Councillor Sue Ngwala, Councillor Mike Rice and Councillor Deepak Sangha

You are invited to attend a

MEETING OF THE LETCHWORTH COMMITTEE

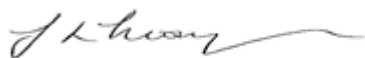
to be held in the

**COUNCIL CHAMBER, COUNCIL OFFICES, GERNON ROAD,
LETCWORTH GARDEN CITY**

On

WEDNESDAY, 5TH DECEMBER, 2018 AT 7.30 PM

Yours sincerely,



Jeanette Thompson
Service Director – Legal and Community

Agenda

Part I

Item	Page
1. APOLOGIES FOR ABSENCE	
2. MINUTES - 6 JUNE 2018 To take as read and approve as a true record the minutes of the meeting of this Committee held on the 6 June 2018. The Minutes will be published on 30 November 2018.	
3. MINUTES - 19 SEPTEMBER 2018 To take as read and approve as a true record the minutes of the meeting of this Committee held on the 19 September 2018. The Minutes will be published on 30 November 2018.	
4. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether any item(s) raised will be considered.	
5. CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wished to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
6. PUBLIC PARTICIPATION To receive petitions and presentations from members of the public including: <ul style="list-style-type: none">1. Crystalites Majorettes2. Wilbury Community Forum3. Groundwork	

7. LETCHWORTH BID MANAGER

To receive a presentation from the Letchworth BID Manager.

8. GRANTS & COMMUNITY UPDATE

REPORT OF THE COMMUNITIES MANAGER

(Pages 1
- 8)

To update the Committee on the activities and actions of the Communities Officer, to advise on the current expenditure and balances of the delegated budgets and to consider applications for grant funding.

9. WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

To receive any oral reports from Members regarding Ward matters and Outside Organisations.